



Grand Water & Sewer Service Agency

CONNECTION PROCEDURE

- **A Will Serve letter must be approved prior to any work on the project**
- **All Impact and Connection Fees must be paid before building permit application is signed by Agency staff**
- **Agency requires a copy of any excavation permits prior to trenching**
- **All connections are to be made according to Agency Standards**
- **Failure to comply with connection procedures may result in delay of service, additional costs, and removal from approved contractor list**

CULINARY WATER

Location of water service shall generally be located 5 feet from the high side of the center line of the lot being served. Unless approved by the Agency Manager, meter pits shall not be installed in drive approaches.

1. Upon approval of Will Serve, customer pays impact, inspection, and connection fees.
2. Customer hires an excavation contractor from the list of approved contractors.
3. Contractor obtains an encroachment permit from the County, as required, **and provides approved copies to Agency prior to trenching.**
4. Contractor schedules connection/inspection through Agency Office with **a minimum of two working days' notice**. Direct calls to Operation Staff are **not permitted** for scheduling.
5. Contractor trenches and beds to Agency construction standards and exposes water main. If a road bore is required, contractor will complete the bore and provide a chase 1½ times the service line diameter in the road bore.
6. Agency staff will inspect trench, make tap, run service line, install meter set, meter pit, and meter.
7. Contractor backfills, compacts, and repairs paving to Agency and County construction standards.

SEWER

Sewer laterals are generally located 5 feet to the low side of the centerline of lot. Exceptions may be made through the Agency Manager for grading purposes. Laterals shall not be allowed in any driveway, driveway flare, or sidewalk.

1. Upon approval of Will Serve, customer pays impact, inspection, and connection fees.
2. Customer hires an excavation contractor from the list of approved contractors.
3. Contractor obtains an encroachment permit from the County, as required, **and provides approved copies to Agency prior to trenching.**

4. Contractor schedules connection/inspection through Agency Office with a **minimum of two working days' notice**. Direct calls to Operation Staff are **not permitted** for scheduling.
5. Contractor exposes sewer main, provides and installs service line.
6. Agency staff inspects exposed sewer line and makes sewer tap.
7. Contractor backfills, compacts, and repairs paving to Agency and County construction standards.

SECONDARY WATER

Location of secondary water service lines shall generally be 5 feet from corner of lot line. All services on the same side of the street as the secondary water line shall have only one meter per service line with a minimum diameter of 3/4 inches. Services on the opposite side of the street as the secondary water line shall have no more than two meters per service line with a minimum diameter of 1 1/2 inches.

1. Upon approval of Will Serve, customer pays inspection and connection fees.
2. Customer hires an excavation contractor from the list of approved contractors.
3. Contractor obtains an encroachment permit from the County, as required, **and provides approved copies to Agency prior to trenching**.
4. Contractor schedules connection/inspection through Agency Office with a **minimum of two working days' notice**. Direct calls to Operation Staff are **not permitted** for scheduling.
5. Contractor trenches and beds to Agency construction standards and exposes water main. If a road bore is required, contractor will complete the bore and provide a chase 1½ times the service line diameter in the road bore.
6. Agency staff will inspect trench, make tap, run service line, install irrigation boxes, shutoff valves, and meter.
7. Contractor backfills, compacts, and repairs paving to Agency and County construction standards.

IRRIGATION WATER

Irrigation water user must have a valid Ken's Lake water assignment prior to Will Serve request.

1. Upon approval of Will Serve, customer pays inspection and connection fees.
2. Customer hires an excavation contractor from the list of approved contractors.
3. Contractor obtains an encroachment permit from the County, as required, **and provides approved copies to Agency prior to trenching**.
4. Contractor schedules connection/inspection through Agency Office with a **minimum of two working days' notice**. Direct calls to Operation Staff are **not permitted** for scheduling.
5. Contractor trenches and beds to Agency construction standards and exposes water main. If a road bore is required, contractor will complete the bore and provide a chase 1½ times the service line diameter in the road bore.
6. Agency staff will inspect trench, make tap, run service line, install irrigation pit, shutoff valves, and meter.
7. Contractor backfills, compacts, repairs paving to Agency and County construction standards.