

GRAND WATER & SEWER SERVICE AGENCY
Operating Committee Meeting
January 7, 2016

The meeting was called to order by President Dan Pyatt at 7:02 p.m. at the Agency office, 3025 East Spanish Trail Road, Moab, Utah. Other Agency Board Members present were: Gary Wilson, Lynn Jackson, Rick Thompson, Tom Stengel, Mike Holyoak and Dale Weiss. Those present established a quorum. Absent were: Brian Backus, Jerry McNeely, Kyle Bailey, Preston Paxman, and Rex Tanner.

Others present were: Mark Sovine and Dana Van Horn.

Chairman Pyatt welcomed Rick Thompson to the board.

Minutes of board meeting 12-10-15 Motion to approve the minutes of 12-10-15 as presented by Dale Weiss. Second by Tom Stengel. MOTION CARRIED 7-0.

Citizens to be heard None.

Check approval Motion to approve checks in the amount of \$232,058.64 by Tom Stengel. Second by Mike Holyoak. MOTION CARRIED 7-0.

Financial Statement None.

Appoint check signer President Pyatt appointed Dale Weiss as an Agency check signer.

Discussion and approval of Billing Clerk position change from part time to full time The billing clerk position was budgeted to become full time in June. Mark spoke with the budget/payroll committee and they recommended to make the position full time to fill the present vacancy. Motion to approve the Billing Clerk position from part time to full time by Tom Stengel. Second by Rick Thompson. MOTION CARRIED 7-0.

Approval of letter of appreciation to Leon Behunin – resignation from board Chairman Pyatt and Vice Chairman Wilson both expressed appreciation to Leon for his service and the board agreed with unanimous consent to send the letter.

Committee report The budget/payroll committee met to discuss the full-time position.

Lake/Snow report The lake ended 2015 with 1408 AF in storage. SWE is 206% of average and YTD precipitation is 186% of average. Soil moisture is 54%.

Items from staff Mark presented comments from a citizen who felt the shut off notices that the Agency sends to delinquent customers is harsh and a “friendly reminder” would be a better way to approach the correspondence. Due to the volume of letters sent and short timeframe in which delinquencies are managed, it would not be feasible to send both a reminder notice and shut off notice.

Items from board members None.

Closed session if necessary None.

President Pyatt declared the meeting adjourned. Hearing no objections; the meeting adjourned at 7:30 p.m.

ATTEST:

Dan Pyatt, President

Mark Sovine, Secretary/Treasurer