

SPANISH VALLEY WATER & SEWER IMPROVEMENT DISTRICT

Regular meeting -----August 21, 1996

The meeting was called to order by the Vice Chairman, Dan Holyoak at 7:00 P.M. at the District office. Other Board members present were Karla VanderZanden, George White, and Neal Dalton.

ATTENDANCE

Others present were Dale Pierson, Marsha Modine, Jolyne Hoffmann, David Adkison, John Chartier and Betty Tibbetts.

After calling for additions or corrections to the minutes of the meeting of July 17, 1996, and hearing none, the Chair declared the minutes approved as circulated to the Board. Motion: Neil Seconded: George MOTION CARRIED

MINUTES  
APPROVAL

CHECK APPROVAL:

Motion to approve checks was made by George. Seconded by Karla. MOTION CARRIED

CHECK  
APPROVAL

4061	U. S. Postmaster (July Billing)	\$	163.90
4062	Sunrise Engineering (Sewer Project)		14,805.00
4063	Zions First Natl Bank (Mthly Bond Pmt)		5,986.46
4064	City of Moab (July Sewer Treatment)		4,741.30
4065	Pat Jones (Aug. Meter Reading/ 2 Meters Replaced)		335.00
4066	ULGT (Deductible Claim)		222.77
4067	UT Dept of Health - Labs (Samples)		20.00
4068	Clyde, Snow & Swenson (Legal Fees)		280.05
4069	Sorensen, Craig F. Constr. (Blue Stakes)		95.70
4070	Riverside Plumbing (Water Parts)		57.72
4071	Southern Paving (Cold Mix)		323.68
4072	Micron Electronics (Computers)		4,147.50
4073	Turner Lumber (Parts - Waterline Ext.)		167.40
4074	Moab Outdoors (Parts)		1.56
4075	Moab Bldg Ctr (E. Bench Waterline Ext.)		106.74
4076	W. R. White (Parts)		5,540.20
4077	Dave Cozzens Const. (M&O W&S, New Conns, Wtrline Ext.)		12,077.50
4078	GCWCD (Reimburse Admin. Fees)		13,251.56
4079	Sunrise Engineering, Inc. (Easements-Ryan)		733.00
4080	Sunrise Engineering (Sewer Proj. Engineering)		11,340.00
	Total		74,397.04

UTAH PUBLIC OFFICERS' & EMPLOYEES' ETHICS ACT: After reviewing the Utah Ethics Act and Rural Development's Federal Guidelines, the Board decided that Paul Morris should be allowed to bid on the sewer project but may need to resign in order to submit. Dave Adkison suggested contacting the Federal agency to find out if there is a conflict according to Federal regulations since Federal funding is involved. George made a motion that Paul be the one to decide if he wants to resign he submits a bid. Seconded by Karla. MOTIONED CARRIED

UTAH  
PUBLIC  
OFFICERS' &  
EMPLOYEES'  
ETHICS ACT

BETTY TIBBETTS: Ms. Tibbett's complaint concerned a break in her water line that occurred when Cozzens's construction was doing work by her property. According to her, Dave Cozzens said the problem was their fault and she would be allowed a credit of 50 gallons of water on her bill. The staff explained that she was actually credited for 50,000 gallons of water not 50. She then requested that the District complete the clean up of the area that was affected. The area was smoothed out but no gravel was laid. Karla suggested that Dale check the area and make arrangements accordingly.

BETTY  
TIBBETTS

SEWER PROJECT UPDATE: The plans were submitted to the state August 20th. John Chartier presented the Board with information regarding a Grinder Pump that could be used in low areas to pump to the sewer line. John asked the Board to decide how they would like to handle this situation, i.e. would the District make the initial purchase and if so how long will they maintain before turning over to the property owner. The District may also want to keep one or two spare cores on hand to loan out in the event a pump needs to be repaired. The cost per pump is approximately \$3,000 and \$1,900 for a spare core. Dan suggested talking to the people who would need a pump before deciding. Dan also suggested that a written rule by the City, SE Utah District Health Department and Division of Drinking Water requiring the property owners to hook into the sewer system for the protection of the water system should be in hand before contacting these people. The board agreed by consensus to put the cost of the pumps in the bid.

SEWER  
PROJECT  
UPDATE

SEWER RULES & REGULATIONS: A change was made to Article IX Section 7. Further discussion was tabled until next meeting.

SEWER RULES  
& REGULATION

1995 ANNUAL AUDIT REPORT: Dave Adkinson reported an excellent year. We had a high year of connections, increase in equities and good strong cash flow. Connection fees exceeded connection costs. He reinforced the importance of the Board reviewing the monthly financial process and comparing it to the budget to fulfill their responsibility. He stated that the Board needs to adopt a formal purchasing policy. There are nine general Federal grant requirements (i.e. drug free work place, etc.) referenced in the Federal Register that we need to follow. Dave will send us a copy.

1995 ANNUAL  
AUDIT RPT

APPOINT RECORDS OFFICE: A motion was made by George to appoint Jolyne as Records Officer and seconded by Karla. MOTION CARRIED

APPOINT  
RECORDS  
OFFICER

Adjourned at 8:11.

ATTEST:

  
Dan Holyoak, Vice Chairman

  
Neal K. Dalton, Clerk

08-21-96.MIN:jh