

Commitment to Service / Will Serve Policy

This policy governs the issuance of commitments to service, (“will serve letters”). Such letters are required for every tap request; commercial and residential new construction, additional or larger connections, and subdivisions.

Single Residential and Small Commercial

New residential taps/connections are required to have an approved will serve letter prior to paying impact fees and receiving a signature on a Grand County Building Permit application. Will serve letters expire if impact fees are not paid within two years of approval. Once expired, a new application is required. Extensions shall not be granted for single residential connections.

Subdivisions and Large Commercial

Letter is void unless preliminary plat is approved within one year. All will serve letters shall terminate one year from the date of County Council approval of preliminary plat unless otherwise noted in the letter. Conditions of service will be outlined in each letter as a preliminary step in the development process. The applicant may be responsible for additional fees during the development process depending on the complexity of the engineering analysis and actual costs to the Agency. Unused fees will be returned to the customer in the form of a credit to the utility billing account, a check, and/or applied to other requirements of the development process.

Provisions for extensions shall conform to Grand County Land Use Code Section 9.4.5 (As amended 4/17/2008) which reads as follows:

9.4.5 Effect of Preliminary Plat Approval

A. Not Approval of Final Plat

Conditional approval of a preliminary plat shall not constitute approval of the final plat. Rather, it shall be deemed an expression of approval to the layout submitted on the preliminary plat as a guide to the preparation of the final plat.

B. Lapse of Approval

Preliminary approval of the subdivision shall be valid for a period of 12 months from the date of approval and the general terms and conditions under which the preliminary approval was granted will not be changed. The preliminary approval of the subdivision shall be deemed voided unless a final plat is submitted within the 12 month period or unless the 12 month period is extended by the County Council at the request of the subdivider. Provided, however, that the approval of the preliminary plat for a multi-phase subdivision shall be deemed voided unless at least one (1) phase of the subdivision is submitted within 12 months following approval of the previous final plat for the subdivision, unless the 12 months period is extended by the County Council. The County Council may extend the approval period for one (1) or more times for good cause.

It shall be the responsibility of the developer in all cases to obtain an extension from the Agency by submitting a request for extension. Changes to the original request or failure to obtain an extension shall void the commitment to service.

Applicants are required to submit the following:

1. Completed request form.
2. Site plan (and *.PDF if available) **(subdivision and commercial)**
3. Fee (See fee schedule)
4. Other supporting documents as needed and required by the Manager.

Agency staff and engineers will evaluate availability and conditions of the service commitment. A response will be generated and sent to applicant within 120 days.

Will Serve Application Fees

See current fee schedule.